

Staff Council Meeting Minutes – June 18, 2013

1. Call to Order: Linda called the meeting to order at 2:02 p.m.

2. Attendance:

2013-2014 Staff Council Member	Term	EEO Category	Present	Meetings Held Since May 2013	Meetings Attended Since May 2013
Banks, Carla	2014	4	Y	2	2
Brackett, Stephanie	2013	1	Y	2	2
Hobbs, Misty	2015	5	Y	2	2
Hunter, Larry	2014	6	N	2	0
Imke, Julie	2015	1	N	2	1
McDonald, Rana	2015	3	Y	2	2
McFadden, Michelle	2015	1	N	2	1
McNutt, Tracy	2014	4	Y	2	2
Parker, Aaron	2015	7	N	2	1
Rausch, Mary	2014	3	Y	2	2
Reed, Jamey	2014	7	Y	2	1
Roach, Trey	2014	3	N	2	1
Stevenson, Lana	2014	1	Y	2	1
Thompson, Cynthia	2014	7	N	2	0
Tonne, Betsey	2015	4	N	2	1
Washington, Linda	2014	4	Y	2	2
White, Andrew	2014	4	Y	2	1
Workman, Zack	2014	1	Y	2	2
*Wyckoff, Eppie	2014	3	Y	2	2
Zellers, Barb	2015	5	Y	2	2

*Filling the remainder of BethAnn Hoover’s term.

3. Review of Minutes from May 21, 2013 meeting: Carla moved to approve the minutes as submitted, and Tracy seconded. The minutes were approved as submitted.

4. Treasurer’s Report: Zack reported that the Texans Caring for Texans registration fee (\$12) and Aaron Parker’s Employee of the Month reception (\$41.66) had been paid, leaving an ending balance of \$4,576.02 in the Operating Fund. Outstanding items are: Student Employee lunch tickets on an IDR (\$105) and Aramark invoices for Employee of the Month and a New Employee orientation lunch (\$157.18). The Tuition Assistance Fund had a \$20 donation from Deanna Moore. Lana moved to accept the Treasurer’s report as submitted and Tracy seconded. The report was accepted as submitted.

5. Committees:

a. Linda passed around a sign-up sheet for this year’s committees.

- i. Zack is stepping down as chair of the Staff Development Committee. Zack also reported that Patrick Bolwahn set up a \$10 Buffalo Gold Card deposit for the Employee of the Month. The EoM Committee will set up gifts from Aramark and the Bookstore. (Congrats to Eppie—a reception for her is on Tuesday, June 25 at 10 a.m. in the VPSA Suite in the JBK.)

6. Old Business:

- a. **University Photos:** Please make an appointment with Rik Andersen, (the university's official photographer, amongst other things). He can be reached at 2127 or randersen@wtamu.edu.
- b. **Employee of the Year reception:** The reception is scheduled for July 30 at 3 p.m. in JBK Legacy Hall, and the Employee of the Year will be announced then.
 - i. Decorations and centerpieces are needed. If you are crafty and have ideas, please let Zack know. Also, help is needed to decorate before the reception.
- c. **Day/Time change for future meetings:** The most convenient day for many to meet was the second Thursday of each month at 2 p.m. The new meeting schedule is posted on the minutes page:
<http://www.wtamu.edu/about/staff-council-minutes.aspx>

7. New Business:

- a. **Blood Drives in June and July:** Staff Council is co-sponsoring blood drives on Tuesday-Wednesday, June 25-26 and July 30-31 from 10 a.m-4 p.m. (bloodmobile located in front of Cornette Library). The offices of VPSA, Student Government, Staff Council, Medical Services, and the Buffalo Gold Card office all donate \$1 per donor, which allows each successful donor to receive \$5 on their Buffalo Gold Card.
- b. **SSC Employees:** Linda and Stephanie met with Dr. O'Brien regarding the WT employees who were transitioned to SSC. The contract details are still up in the air. SSC will provide tuition assistance for classes relevant to a person's job or position. Dr. O'Brien would like for transitioned members of SSC to continue an affiliation with Staff Council.
 - i. **"Scholarship" versus "tuition assistance":** There was much discussion on whether or not to extend the Staff Council Scholarship (WTAMU Staff Leadership Scholarship) or Tuition Assistance to transitioned employees.
 1. There would probably be no "double-dipping in terms of tuition assistance (receiving it from both SSC and from WT).
 2. The scholarship instrument could be changed to include SSC employees, but not necessarily their dependents.
 3. A statement could be included in the bylaws that would grandfather in transitioned employees who are currently using the tuition assistance fund.
 - a. Who is using tuition assistance? Who is using the scholarship?
 - ii. Several members wanted more information before making any decisions.
 1. Stephanie will talk to Dana in Scholarships.

2. Linda will talk to Texas A&M University's Staff Council to see what they are doing in this situation.
 - iii. Any decisions on scholarships/tuition assistance are tabled until the next Staff Council meeting.
 - iv. **SSC involvement on Staff Council:** wait until contract details are worked out (after 120 days). Do we need to invite Aramark? No, they have never been state employees.
 1. Will SSC allow transitioned employees to serve on Staff Council? Dr. O'Brien is OK with it. We would keep the same number of representatives until the numbers are run again in 2015.
 - v. Outsourcing of other departments? It could happen in the future. It would probably happen at Texas A&M University first and then trickle down.
8. **Resignation Letter:** Linda read her resignation as Staff Council President, due to the new Vice President of Student Affairs (Dr. Donna Eddleman) starting at WT. Misty will take over as Staff Council President. Linda will stay on Staff Council as a representative.
9. **Adjournment:** Tracy moved to adjourn the meeting, and Barb seconded. Misty adjourned the meeting at 2:45 p.m.

Next Staff Council meeting is **Thursday, July 11 at 2 p.m.**

Respectfully submitted by Mary Rausch, Secretary.

Meeting dates for 2013-2014:

- **July 11, 2013**
- August 8, 2013
- September 12, 2013
- October 10, 2013
- November 14, 2013
- December 12, 2013
- January 9, 2014
- February 13, 2014
- March 13, 2014
- April 10, 2014